

Special Bulletin

For professional providers

January 20, 2023

New Providers Can Submit Credentialing Application Up to 12 Weeks in Advance

Highmark has recently extended the timeframe for new **professional** providers to submit their credentialing application **in advance** from eight weeks to 12 weeks.

The credentialing documentation on the Provider Resource Center (PRC) has been updated to reflect this change. To submit their credentialing application to Highmark, new providers should visit the PRC. On the left menu, go to **CREDENTIALING > Professional Initial Credentialing Set Up**. Once on that page, click the link for the [initial credentialing request form](#).

Note: The National Committee for Quality Assurance (NCQA) requires 180 days to process new provider applications.

This information is issued on behalf of Highmark Blue Shield and its affiliated Blue companies, which are independent licensees of the Blue Cross Blue Shield Association. Highmark Inc. d/b/a Highmark Blue Shield and certain of its affiliated Blue companies serve Blue Shield members in 21 counties in central Pennsylvania and 13 counties in northeastern New York. As a partner in joint operating agreements, Highmark Blue Shield also provides services in conjunction with a separate health plan in southeastern Pennsylvania. Highmark Inc. or certain of its affiliated Blue companies also serve Blue Cross Blue Shield members in 29 counties in western Pennsylvania, 13 counties in northeastern Pennsylvania, the state of West Virginia plus Washington County, Ohio, the state of Delaware, and 8 counties in western New York. All references to Highmark in this document are references to Highmark Inc. d/b/a Highmark Blue Shield and/or to one or more of its affiliated Blue companies.