

# Special Bulletin

For professional providers

January 20, 2023

## New Providers Can Submit Credentialing Application Up to 12 Weeks in Advance

Highmark has recently extended the timeframe for new **professional** providers to submit their credentialing application **in advance** from eight weeks to 12 weeks.

The credentialing documentation on the Provider Resource Center (PRC) has been updated to reflect this change. To submit their credentialing application to Highmark, new providers should visit the PRC. On the left menu, go to **CREDENTIALING > Professional Initial Credentialing Set Up**. Once on that page, click the link for the [initial credentialing request form](#).

**Note:** The National Committee for Quality Assurance (NCQA) requires 180 days to process new provider applications.

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